



COPPULL PARISH COUNCIL R E P O R T



**MEETING: MANAGEMENT & FINANCE COMMITTEE
WEDNESDAY 27 AUGUST 2025 – 7.00 P.M.
MEETING ROOM - SPRINGFIELD PARK LEISURE
CENTRE, SPRINGFIELD ROAD NORTH, COPPULL**

This meeting can only make recommendations for the Parish Council's approval at the next full council meeting, except for planning (due to time constraints) and any urgent matters agreed under the Clerk's Delegated Authority (after consultation with the Chairman and Vice-Chair)

PRESENT: Councillors M. Atherton (Chair), M. Parkinson (Vice-Chair), P. Armstrong, K. McCrea, M. Peel-Impey, T. Robinson

- 1. COMMITTEE MEMBERS** – Councillors P. Armstrong, M. Atherton (Chair), K. McCrea, S. Makin, M. Parkinson (Vice-Chair), M. Peel-Impey, T. Robinson and P. Taylor
- 2. APOLOGIES FOR ABSENCE** – Councillors Sheila Makin and Paul Taylor
- 3. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)
 - 2.1 DECLARATION OF INTEREST FORM** – it is each Councillor's responsibility to declare any interests at meetings – None.
 - 2.2 DECLARATION OF GIFTS** – None.
- 4. GENERAL MANAGEMENT/FINANCE**
 - 4.1** Revised TOR (Terms of Reference common to all committees). This was circulated to all members, and it was recommended for approval.
 - 4.2** Review of cleaner's contract. The cleaner is self-employed and now looks after the Village Hall as well as the PC office. It was recommended that her hourly payment rise to £15 instead of minimum wage.
 - 4.3** New appraisal forms for employees. The two forms which the Clerk had downloaded were not deemed suitable. Further forms to be sought.



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Management & Finance Committee
27 August 2025
Page | 30
2025/26

- 4.4 Play Area Inspections; and
- 4.5 Review of Leisure Centre survey including A1 Fitness; To be looked at in detail at the end of the meeting.
- 4.6 Review of A1 Fitness contract. The contract to be reviewed every five years. Discussions took place on whether to make an increase in the rent, but it was felt that this would put a financial burden on A1 Fitness who appear to be just ticking over. The proprietor has taken on extra outside work to keep the gym going. It was recommended that a meeting with A1 Fitness be arranged prior to the next Parish Council meeting.
- 4.7 New Nursery contract. It was pointed out that the new nursery was delayed by 18 months due to the building being re-built and that they have then been denied income that they could have been receiving. They also did not look for other premises, but very patiently waited for the building to complete, missing quite a few deadlines for opening. It was requested that this be brought up at the next Parish Council meeting, as additional important information that was not available when this matter was discussed at the last Parish Council meeting.
- 4.8 Applying for a community grant and/or net zero energy grant. Any proposals to be costed up with dates for start and finish. The net zero grant to be comp
- 4.9 Remembrance Day – more poppies required. It was recommended that 10 more poppies and 10 soldier poppies be ordered.
- 4.10 Christmas lights switch-on and Snowman Festival. The Snowman Festival is just for the weekend of 29 and 30 November this year. Christmas markets in various venues will also be held over the weekend. The Christmas lights switch-on to be on Friday 28 November. It was recommended that a local singer be sought.

5. ITEMS FOR INFORMATION / FUTURE DISCUSSION – None.

Christmas trees/lights on shop. It was recommended that all businesses along Spendmore Lane be asked if they would like a tree and if they would be prepared to donate (ask for £25) towards the cost of the trees.

The Chairman left the meeting at 8.30pm after an emergency telephone call.

- 4.4 Play Area Inspections – Committee members had looked through these reports and it was recommended that the schools be contacted to ascertain what equipment the children would like to have. A small

article has been put in the newsletter asking residents what they would like and once this information is received, to contact the play equipment providers for quotes and designs.

- 4.5 Review of Leisure Centre survey including A1 Fitness. This is a very detailed report and although some of the work has been undertaken, there is still a large amount of work/repairs needed. The Chairman to be asked to mark on the report what has already been done and then the report needs to be worked through on a regular basis to ensure that all the necessary work is completed. Future maintenance also needs to be done on a regular basis.

The meeting closed at 9pm.

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Councillor M. Atherton
Chair of Management & Finance Committee